

BEWL BRIDGE ROWING CLUB
Limited by Guarantee ('the Company')

ANNUAL GENERAL MEETING

**Saturday 2 April 2016, at the Boathouse, Bewl Bridge Reservoir, Lamberhurst, Kent at
12h00**

AGENDA

1. Apologies:
 - 1.1. Apologies have been received from Robert Purves (Secretary).
2. Approve minutes of previous meeting (Attached as Annex A).
3. Reports of the Directors of the Company and Committee Members of the Club in respect of the activity of the Club since the last AGM in November 2014:
 - 3.1. Captains;
 - 3.2. Treasurer;
 - 3.3. Water Safety Advisor;
 - 3.4. Secretary (has indicated that there are no significant issue to report);
 - 3.5. Co-ordinators;
 - 3.6. Child Welfare Officer.
4. Election or re-election of the Directors of the Company. Nominations have been received as follows:

4.1.	Chris Willis	Re-election	President and Director (Chairman)
4.2.	Angus Bogle	Re-election	Director
4.3.	Robert Purves	Re-election	Director
4.4.	Ian Bailey	Election	Director
5. Election or re-election of Committee Members of the Club. Nominations have been received as follows:

5.1.	Martin Teale	Re-election	Captain
5.2.	Angus Bogle	Re-election	Club Water Safety Advisor
5.3.	Suzanne Davies	Election	Treasurer
5.4.	Robert Purves	Re-election	Secretary
5.5.	Peter Reeves	Re-election	Child Welfare Officer
5.6.	David Morten	Election	Junior Co-ordinator
5.7.	Duncan Bliss	Election	Men's Co-ordinator

5.8. Annie Grant Election Women's Co-ordinator

6. Proposed amendment of the BBRC Ltd Articles of Association, Clause 2:

‘2. Subject to the articles, the directors are responsible for the management of the company's business, for which purpose they may exercise all the powers of the company. The directors shall include ~~be~~ the persons elected (or re-elected) at an Annual General Meeting who holds the offices of President, ~~Captain and Treasurer.~~’

7. Any other business:

7.1. No AOB items were notified before the meeting.

Annex A: Minutes of previous AGM

BEWL BRIDGE ROWING CLUB Limited by Guarantee ('the Company')

ANNUAL GENERAL MEETING

Saturday 22 November 2014, at Arena Pursuits Ltd, Rosemary Lane, Flimwell, East Sussex, TN5 7PT and at the Boathouse, Bewl Water, at 12h00

MINUTES

8. Angus Bogle opened the meeting at Arena Pursuits at 12h00. The meeting was then immediately adjourned, to continue at the Boathouse, Bewl Water, to enable those attending the boathouse clean-up easily to attend the AGM. The adjourned meeting re-opened at approximately 12h30 with Robert Purves (Secretary) in the chair.
9. Apologies were received from Peter Reeves (Child Welfare Officer) and Angela Craig (Women's Co-ordinator).
10. Lene Northwood (Co-Captain):
 - 10.1. Reported on the progress of the various proposals for the club to acquire more space, either by way of an extension to the existing boathouse or by way of a lease of additional space adjacent to the Outdoor Activities Centre;
 - 10.2. Thanked the many volunteers who had contributed to the running of the club over the past year and complimented the club on its successes during the year;
 - 10.3. Indicated that she was stepping down from the post of Co-Captain.
11. Mark Northwood (Co-captain):
 - 11.1. Thanked Lene Northwood for all her hard work as Co-captain;
 - 11.2. Indicated that he was stepping down from the post of Co Captain.
12. Chris Willis then thanked Lene and Mark on behalf of the Club for all their good work as Co Captains, which was unanimously endorsed by the meeting.
13. Martin Teale (Treasurer):
 - 13.1. Noted that the accounts for the year ending 30 April 2014 had been circulated to the membership in October;
 - 13.2. Noted that the accounts had been approved by the directors of the Company;
 - 13.3. Noted that the Company was in sound financial health, having had a busy and active year.
14. Angus Bogle (Water Safety Officer):
 - 14.1. Encouraged members of the Club to report safety incidents as and when they occurred, via the British Rowing reporting system;

- 14.2. Reminded members to inspect club boats before using them, to check for any defects or damage and to check that essential safety features (such as heel restraints) were operating properly;
 - 14.3. Reminded members not to use club boats if defects, damage or safety deficiencies could not be rectified immediately;
 - 14.4. Reminded members to ensure that club boats were properly tied on when left on racking;
 - 14.5. Reminded members to take care when carrying club boats, so as not to damage them.
15. The Secretary reminded members of the Club who drive launches that it was absolutely essential to ensure that they used the kill-cord properly at all times, even for the shortest journeys, and to ensure that they carried safety containers with them in launches when providing safety cover, particularly as the weather is now turning colder. This was endorsed by the Safety Officer and Captains.
16. It was suggested by the meeting that (a) it would be useful for the essential instructions for safety boat drivers (available on the website) to be re-circulated to members; (b) it would be useful to have a single paddle in each launch, to enable manoeuvring with the engine off near someone in the water; and (c) that coxswains should be reminded how to inflate their life jackets. The Committee agreed to follow up these issues.
17. The Secretary (Robert Purves) indicated that there were no significant issues to report.
18. There were no reports from the co-ordinators.
19. The Child Welfare Officer's (Peter Reeves) report by email was given to the meeting – no issues to report.
20. A motion to approve the accounts for the year ended 30 April 2013 was proposed and seconded. The meeting then voted unanimously in favour of the motion.
21. A motion to re-elect the current directors of the Company (Chris Willis, Mark Northwood, Angus Bogle and Robert Purves) was proposed and seconded. The meeting then voted unanimously in favour of the motion.
22. The Secretary was asked by the meeting to explain the relationship between the directors of the company and committee members. The Secretary indicated that under the Articles the directors 'shall be the persons elected (or re-elected) at an Annual General Meeting who hold the offices of President, Captain and Treasurer.' However this had not always proved workable. The directors delegated authority to the Committee to run the day-to-day activities of the Club. The Secretary noted that it would be desirable to ask the membership to amend the Articles to reflect the reality that the Committee members were not always able or willing to take on the additional burden of being a director.
23. The meeting then noted that, Lene and Mark Northwood having resigned as Co-captains shortly before the meeting, Angela Craig and Martin Teale were willing to stand for

election as Co-Captains, in addition to their current committee posts, for a period of up to a year while a permanent Captain was found.

24. A motion to accept the late nomination of Angela Craig and Martin Teale as candidates for the post of Co-captains was then proposed and seconded. The meeting then voted unanimously in favour of the motion.
25. A motion to elect Angela Craig and Martin Teale as Co Captains was then proposed and seconded. The meeting then voted unanimously in favour of the motion.
26. A motion to re-elect the remaining members of the Committee to serve for another year (Chris Willis – Chairman; Martin Teale – Treasurer; Robert Purves – Secretary; Angus Bogle – Water Safety Adviser; Peter Reeves – Child Welfare Officer; Miles Watson - Junior Co-ordinator; Luke Schanche - Men’s Co-ordinator; Angela Craig – Women’s’ Co-ordinator) was proposed and seconded. The meeting then voted unanimously in favour of the motion.
27. Any other business:
 - 27.1. Members were invited to send the Co-captains their nominations for prizes and awards for 2014;
 - 27.2. Keith Jones indicated that Maidstone Invicta RC were interested in forming composite crews with BBRC. The meeting agreed that this would be a good proposal to pursue.
28. There being no other business, the meeting closed at approximately 13h15.

Robert Purves

Company Secretary

Bowl Bridge Rowing Club, Limited by Guarantee

22 November 2014